***Prior Enlisted Records***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Document** | **Tab** | **Initial Check** | **Second Check** | **Final Check (3 Jan 18)** |
| SGLI, DD Form 93 or VRED | A |  |  |  |
| DD Form 4 (Initial Enlistment Contact Only) | B |  |  |  |
| Copy of Orders (x10) | C |  |  |  |
| vMPF Records Review Rip (individual information) | D |  |  |  |
| Verification of Military Experiences and Training (VMET rip) | E |  |  |  |
| Military SURF | F |  |  |  |
| vMPF Printout | G |  |  |  |
| Career Data Brief | H |  |  |  |
| Any Award Citations or Training Certificates that are not annotated on the records Review rip of VMET) | I |  |  |  |
| Assignment Email Notification | J |  |  |  |
| Training Certificates | K |  |  |  |